The Consulate General of the Federal Republic of Germany in Chengdu offers a part-time job for one driver

(part-time position with 20 working hours from Mondays to Fridays with possible overtime payment including weekends)

Driver’s duties:

- **Driving Members of the German Consulate General** and other official duties (running errands etc.) to be done with the Consulate’s official cars according to duty roaster
- **Servicing the official cars**
- Properly maintaining driving records
- Working hours: Monday-Friday 08:00 a.m. – 12:00 p.m. with possible overtime (up to 2 hours/day with overtime payment)

Applicants’ requirement:

- Fluent in Chinese and good knowledge of English (for oral and written communication)
- Chinese driving licence (class C) for at least 5 years with proof of clean driving record for at least 3 years
- Experience driving with upper class vehicles and mini buses.
- V.I.P. service driving skills and manner. Prior working experience with foreign Embassies/Consulates or Expats highly welcome.
- Knowledge of way-around in Chengdu (shortes/fastes routes)
- **Open for team-work**
- Discrete and reliable
- Must be a resident of Chengdu City living within 3rd Ring Road.

The Consulate General offers:

- A demanding and varied job
- Limited working contract of 2 years – possibility of extension under subject of work performance.
- Attractive salary according to salary scheme of the German Foreign missions in China starting at **4,100,00 CNY/month for part-time job (20 hours/week) plus overtime payment** with yearly/bi-yearly increments depending on work performance.
How to apply

Please submit your written application in English by E-Mail no later than December 28th, 2023, to:
info@chengdu.diplo.de
Reference: Application for Driver position

Following documents to be attached as PDF-files:

- Motivation letter
- Your C.V. with passport-size face picture
- Qualifications (latest school and/or vocational training certificates, recommendation letter by last employer, driving licence)
- Copy of identification card

Incomplete applications and applications sent after December 28th 2023, will not be considered.

Important information:

- eMail size not to exceed 5 MB. If necessary send by several consecutive E-Mails and mark in RE: column (e. g. „Application for Driver position Part ½” etc.)
- Please do not send original documents by post/courier.
- Interviews with prospective candidates will be conducted by invitation only during the 2nd week of January 2024. Travelling expenses can not be refunded.
- Start of employment: March 1, 2024.